

Hawai'i Taekwondo Federation



MINUTES

MARCH 13, 2018

START: 9:00 PM

END: 10:15 PM

LOCATION: AGU RESTRAUNT

MEETING CALLED BY	David Ippen
TYPE OF MEETING	Various discussions re website, e-mail, business cards, t-shirts, scholarship(s)
NOTE TAKER	Stacey Spirz
ATTENDEES	David Ippen, Andrea Ippen, Stacey Spirz, Arthur Kuwahara, Angel Kamp (not a board member)

Agenda topics

Presenter

WEBSITE

PRESENTED BY: ANDREA IPPEN

DISCUSSION	Went over the website. Andrea added her thoughts to it. Needs to be consistent with wording (Hawaii v. Hawai'i – Taekwondo vs. Taekwon-Do). Mission page was repetitive of home page. Community Outreach drop down, should have "demo" spelled out. Minor grammar modifications. Events tab to have past events listed.		
CONCLUSIONS	Get rid of repetitive areas. Change to Hawai'i and Taekwondo. Fix Grammar. Add Past Events area.		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	
Fix site	Stacey Spirz	ASAP	

E-MAIL

PRESENTED BY: DAVID IPPEN

DISCUSSION	Vote if members want own email address with the website.		
CONCLUSIONS	Voted "yes"		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	
David to secure e-mail addresses	David Ippen	ASAP	

BUSINESS CARDS

PRESENTED BY: STACEY SPIRZ

DISCUSSION	Everyone to look over their mock-ups. Ask Art if he would like one too.		
CONCLUSIONS	Art said yes to having one. (Kraft paper/similar to David). Andrea and David approve their cards.		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	
Stacey to get a mock-up of Art's card. Start getting ready to order them	Stacey Spirz	ASAP	

T-SHIRTS

PRESENTED BY: DAVID IPPEN

DISCUSSION	David discussion over polo shirts or regular type shirts for members to wear for various events. Andrea mentions "aloha" type business casual type of shirts instead.		
CONCLUSIONS	Yes to looking into polo shirts and yes aloha type shirts.		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	
David to look into local printing company to get them printed.	DAVID IPPEN	Soon but not urgent.	

SCHOLARSHIPS

PRESENTED BY: DAVID AND ANDREA IPPEN

DISCUSSION	<p>Discussion of 2 scholarships to finalize. Instructor Exchange and Taekwondo Enrichment Exchange.</p> <ul style="list-style-type: none"> Instructor Exchange – For upcoming students who want to become instructors. Taekwondo Enrichment Exchange – Students who want to not be instructors but want to further their knowledge into Taekwondo. <p>What should parameters be in order for someone to get that scholarship:</p> <ol style="list-style-type: none"> Need to complete an application. Essay GPA (if applicable) What else does the student do in regards to other activities. A month of their time @ TKD Honolulu Red belt and up 		
------------	--	--	--


Hawai'i Taekwondo Federation

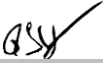


	<p>7. 18+</p> <p>8. They would need to keep a journal-show finding at the end.</p> <p>9. How can they apply things later on.</p> <p>10. Pre-departure orientation (appropriate behavior, etc.)</p> <p>11. De-briefing after.</p> <p>Some other things that were discussed were if a person wants to go elsewhere after, then they would need to submit a letter to have David and Andrea understand why they want the scholarship to pay for it. Does it help the enrichment? Etc.</p>
--	--

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Andrea & David to still discuss the fine details, making up an application, discuss minimal amount of time, list of goals for each scholarship, confirm exactly what is needed in the essay for each scholarship. Finalize ground rules for each scholarship. Get application information to Stacey to finalize an actual application to be made available.	DAVID and ANDREA IPPEN	Soon but not urgent.

ANNOUNCEMENTS:	No new announcements.
NEW BUSINESS:	None.
REPORTS:	None.
NEXT MEETING DATE:	Not yet confirmed.

RESPECTFULLY SUBMITTED:	 SIGNATURE	Stacey Spitz PRINT NAME
--------------------------------	--	----------------------------

WITNESS:	 SIGNATURE	David Ippen PRINT NAME
-----------------	--	---------------------------